



Postgraduate Scholarship Duties

I am aware that I am a recipient of a HKU Postgraduate Scholarship in academic year 2020-2021 (and subsequent scholarships thereafter), and to remain as a scholarship holder, I am under contract with HKU and the Department of Chemistry to perform duties as detailed in Regulations Governing Postgraduate Scholarships Note 4 as assigned by the Department, to the satisfaction of the Department. I understand that the first 100 hours of assigned scholarship duties are not negotiable and I will accept and perform these duties to the best of my abilities as follows:

1. Execute all official teaching duties in English;
2. Discharge my duties punctually and responsibly and be well-prepared for my duty;
3. Obtain permission for absences from Course Coordinators at least 2 weeks in advance;
4. Be fully devoted to the assigned work while on duty;
5. Exemplify safe practices as outlined in the Departmental Safety Booklet

I understand that my performance will be evaluated by the Department, and that the consequences of poor performance will include penalties such as non-eligibility for conference grants, deductions or subsuspension of the PG Scholarship.

Name of RPg: _____
(SURNAME first please, e.g. CHAN Tai Man)

HKU Student No.: _____

Primary Supervisor: _____

Signature of RPg: _____

Date: _____

** Please complete this form and return to Josie of the General Office, Department of Chemistry.
Thank you.*