

HKU – Department of Chemistry
“NSFC-BHAEC Joint Symposium on Chemistry for New Frontiers”
28 July – 1 August 2019 (4 nights)
HOTEL BOOKING FORM

PERSONAL DETAILS			
1. Last Name (Mr/Mrs/Ms)		First Name	
Arrival Date		Departure Date	
Arrival Flight/Time		Departure Flight/Time	
Contact Number		Email Address	

2. Last Name (Mr/Mrs/Ms)		First Name	
Arrival Date		Departure Date	
Arrival Flight/Time		Departure Flight/Time	
Contact Number		Email Address	

Total number of rooms		Total Number of guests	Adult:	Child:
Special Request (Subject to hotel's availability)				
<input type="checkbox"/> Non Smoking <input type="checkbox"/> Smoking <input type="checkbox"/> Request Queen Bed <input type="checkbox"/> Request Twin Bed				

ROOM RESERVATION						(Currency: HKD)
Superior Room	Date	28 July	29 July	30 July	31 July	
	Daily Room Rate	\$620	\$620	\$620	\$620	\$620
	Above rate is inclusive of 10% service charge per room per night and on room only basis					
	Above rate is inclusive of WiFi internet access in guest room and lobby areas					
	Buffet breakfast will be charged at HK\$55 net per person per meal on consumption basis					

Note: The above rate is applicable during 28-31 July 2019 inclusive (4 nights). Should you require any booking apart from 28-31 July 2019 (4 nights), please email Ms Gloria Wong with contact details below for quotation

Within 1 minute walking distance to the MTR Sai Ying Pun Station (Exit B1) and only 1 MTR station away from HKU

AIRPORT TRANSPORTATION (Between Hotel and Hong Kong Airport)

Once booking is confirmed, unused portions of airport transportation is non-transferable and non-refundable.

Hotel Limousine (4-seater) HK\$800 net per car per trip Arrival Departure

6-seater Van (Alphard) HK\$840 net per car per trip Arrival Departure

HK\$200 surcharge will be applied per car per trip for pick up service between 00:00 and 06:00. Booking must be guaranteed by credit card, full charge will be applied in the event of no show or cancellation notice given less than 24 hours prior to arrival. (Advance reservation is required)

CREDIT CARD GUARANTEE (Visa / Master card) :

I will guarantee the above reservations with the following credit card: -

Credit Card Number		Expiry Date	
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Card Holder Name	
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| Terms & Conditions | <ul style="list-style-type: none"> All reservations need to be made on or before 4 July 2019, confirmation on first-come-first-serve basis All reservations need to be guaranteed at the time of booking. Should you wish to cancel your booking, a notice needs to reach our hotel on or before 18 July 2019 or else one night penalty will be applied In case of no-show, one night no-show charge will be applied to guest's credit card The booking form needs to be stamped by the Hotel with a booking confirmation number in order to be considered as a confirmed booking Check-in time at 2:00 pm / Check-out time at 11:00 am |
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METHOD OF PAYMENT	All charges will be on individual guest own account and to be settled upon departure. Credit card imprint or deposit is required upon check-in
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Please complete and return this form on or before 4 July 2019 to:

Ms. Gloria Wong – Senior Sales Manager

Tel: (852) 2192 1292

Fax: (852) 2517 1201

Email: ssm@grandcityhotelhongkong.com

FOR HOTEL USE ONLY

Confirmation Number	
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Handled by		Date	
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